

# **Bridgewater Middle School**

## **School Advisory Council (SAC) Meeting Minutes**

**September 12, 2023 5:30PM - BMS Media Center**

### **Attendance:**

- Butler, Stephanie
- Diehl, Doreen
- Diehl, Jason
- Erickson, Dalton
- Filar, Kirby
- Garber, Madeleine
- Grimes, Amy
- Henselin, Josefina
- Hochberg, Marissa
- Huurneman, Kimberly
- Jones, Heather
- Klaber, Amy
- Lowe, Lisa
- Macey-Jones, Samantha
- Madison, Carmen
- Madrigal Lukes, Lisa
- Mullen, Meryl
- Myers, Cynthia
- Nguyen, Mai
- Nix, Amy
- Ortiz, Cindy
- Parker, Cornelius
- Scraper, Jennifer
- Scully, Heather
- Sharma, Prineet
- Sharma, Shami
- Swick, Jamie
- Taliaferro, Danielle

- Tornatore, Emily

### **Call to Order:**

- A meeting of the Bridgewater Middle School Advisory Council was held in the BMS Media Center on September 12, 2023. Stephanie Butler called the meeting to order at 5:36 PM. Heather Scully will record minutes for this meeting.

### **Approval of Previous Minutes:**

Mai Nguyen motions to approve the minutes from May 31, 2023 with the following corrections (none). Josefina Henselin seconds the motion. Motion passes.

### **Principal's Report (Announcements):**

- Amy Klaber, Principal
  - Budget and FTE review
    - By our ten day count numbers, we lost \$77,000 in our budget which we were able to absorb. No changes to staff had to be made with the deficit to the budget.
    - We are slowly recovering from the budget deficit from the 22-23 school year
  - Open House
    - Open House is next Thursday, September 21st. Book Fair opens at 5pm, 1st period starts at 5:40pm (6 minutes per class, 4 minutes passing time). PTSO Spirit Store will be open and other vendors will be joining us in the cafeteria.
  - Vaccancies
    - 6th Grade Science- someone has been identified, already a Kelly Sub so we are currently waiting on them to go through the onboarding process with OCPS

- 8th Grade ELA- currently 2 retired certified ELA teachers will share this position (one will work Monday through Wednesday, the other Thursday and Friday) and will work with our ELA coach in planning
- We are also in need of 1 more ESE para but that spot may be filled by a para displaced from another OCPS school

**Budget Updates – Fund 145 (School Improvement Fund), Fund 211 (School Recognition Fund):**

- No content to be shared

**School Improvement Plan (Goal Updates):**

- Review of SAC Retreat (May 31, 2023)
- Goals established for the 23-24 School Improvement Plan
  - Addressing Gaps in ELA
  - Focus on Supporting ESE Subgroups
  - Building a Stronger School Community
- School Improvement Plan has been reviewed by the district and minor revisions are needed before approval

**Old Business:**

- No content to be shared

**New Business:**

- Introduction of SAC Voting Members
  - Must be representative of ethnic, racial and economic community served by the school
  - The majority, at least 51%, of SAC Members must be non-school district employees

- Each advisory council is to be composed of the principal and an appropriately balanced number of teachers, education support employees, parents, and other business and community citizens
- Nominations for Chair, CoChair, and Secretary
  - Please respond to the email that will be shared with SAC information with any nominations
- Review of SAC Bylaws 2023-24
  - Adjustments based on feedback will be voted on during the next meeting
- Interested additional voting members
- Parent Roundtable Review
  - All feedback was very positive from parents that joined us at the end of July, math teachers are continuing to work through feedback from students and parents as it is shared
- Assessment revisions in ELA
  - Teachers are revising district created assessments as they are published throughout the year to meet the needs of students

**Open Agenda (Public comments):**

- No agenda items submitted prior to the meeting

**Next Meeting Date, Time, and Location:**

- Tuesday, October 10, 2023 @ 5:30PM - BMS Media Center

**Meeting Adjournment:**

- Samantha Macey-Jones motioned to adjourn the meeting at 6:03pm. Josefina Henselin seconds. Motion carried unanimously.

Submitted by:

Stephanie Butler

SAC Member (School Representative)

Approval date: September 13, 2023